

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

APRIL 28

20

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held by teleconference on April 28, 2020 at 8:18 a.m. with the following persons:

TRUSTEES: Dan Jones, Jim VanDeGrift and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Ron Chasteen, Mike Jameson, Brian Elleman, Mike Shaffer, and Brad Edington.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on April 13, 2020 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, was asked about the status of the stair climber by Mr. VanDeGrift. Chief Jameson said he recommends holding off on the purchase until later.

Chief Jameson informed the Board that EMS runs are down a bit, there have been several fire runs. The crews are working well with the change of having Station 31 staffed 24/7. Progress being made on the new Station 33.

Road and Bridge:

Mr. Chasteen informed the Board that his department will begin mowing rounds soon. Additionally, road pipes are being replaced on roads to be resurfaced including Nickel Rd and Liberty Keuter. Blacktop will be laid on top.

Administration:

Tammy Boggs, Township Administrator informed the Board that she received a letter from Warren County Regional Planning regarding the 3rd Addition Replat of Charleston Place. Comments are due to Regional Planning by May 8th. The Board had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$2236.80. The purchases include \$111.22 from Lowes, \$6.47 from Rural King, \$73.23 from Home Depot, \$347.64 from Amazon, \$1500.20 from Discount Drainage Supplies and \$195.04 from Swartz. Mr. VanDeGrift made a motion, seconded by Mr. Sams to subsequently approve the expenditures in the cumulative amount of \$2,236.80. All present voiced a "YEA" vote and the motion passed with **Resolution 20-04-08**. (A copy of the resolution will be included in the minutes).

Mrs. Boggs informed the board that three bids for special inspection services for the new Fire Station were received. The lowest bidder was Alt & Witzig Engineering at an approximate cost of \$16,100.00. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve special inspection services for Fire Station 33 for approximately \$16,100.00 by Alt & Witzig Engineering. All voiced a "YEA" vote and the motion was passed with **Resolution 20-04-09** (a copy of the resolution will be included in the minutes).

Mrs. Boggs presented vendor bids for retrofit of lighting for Station 31 and Station 32. The selected vendor is C.M. Mockbee Company in the amount of \$5,724.00 for Station 31 and \$9,085.00 for Station 32. The Board previously applied for a grant from OKI that will cover half the cost of the retrofits up to \$15,000.00. Additional rebates and incentives are available for this project in the amount of \$900.00. The total cost of the project less the rebates will be \$13,909.00 of which the Township will pay \$6,954.50. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the lighting retrofit for Station 32 exterior lights and Station 31 interior and exterior lights, with Mrs. Boggs authorized to sign the contract with C.M. Mockbee Company. All voiced a "YEA" vote and the motion was passed with **Resolution 20-04-10** (a copy of the resolution will be included in the minutes).

Mrs. Boggs informed the Board that she received a request for permission to place a monument in the Turtlecreek Cemetery that is 84 inches in width. The rules for monuments carries a limit of 72 inches. The owner has eight cemetery lots. The Trustees will allow the oversize monument with the condition that they pay any additional costs for the supporting base. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the monument of 84 inches in width. All voiced a "YEA" vote and the motion was passed.

Tammy Boggs, Township Administrator informed the Board that she received notice from Warren County Rural Zoning regarding a request for a zoning change to have a PUD with approximately 296-350 homes and townhomes on 141 acres on Butler Warren Road. This is not a retirement community. The expected pricing is 225,000 for the townhouses and 400,000 for the homes. Nothing has been received formally at this time.

General Reports:

CORRESPONDENCE:

IN:

Resolution from Warren County Commissioners regarding the waiving the water tap-in fee for the Turtlecreek Township Fire Station 33.

Email from Ms. Tobe regarding a donation for the EMS/Fire department.

Email regarding shooting in the township.

Letter from Medical Mutual regarding verification of employees

Letter from Warren County Health District with quarterly report for December 2019 – February 2020.

Letter from Warren County Commissioners regarding a legal notice – zoning for Aberlin Springs.

Email from Mr. Shrimplin regarding ATV's on the public roads.

Email from EMS Healthcare Solutions.

Letter from OTARMA regarding Cares Program and check

OUT:

Letter to Warren County Water and Sewer Department requesting the waiving of the water tap-in fee.

Email to Ms. Tobe regarding the donation for the EMS/Fire department.

Email regarding shooting in the township.

Email to Mr. Shrimplin regarding ATV's on the public roads.

Letter to Warren County Rural Zoning and Warren County Board of Commissioners regarding Creek Song Development.

Letter to Warren County Regional Planning regarding Shaker Run Pod E, G, & H Revised Preliminary Plan

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 32090 through 32118 (copy to follow) and Vouchers 334-2020 through 446-2020.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
4/1/20	4/16/20	292-2020	RAMSEY-MAGGARD MEMORIALS & LASER ART	2041-892-0000	\$512.00	D KIRBY FOUNDATION SEC 60 LOTS 4-5
					\$512.00	
4/10/20	4/16/20	322-2020	CARES ACT RELIEF FUND	2191-519-0000	\$14,789.51	US HHS STIMULUS - COVID 19 (DIRECT DEPOSIT)
					\$14,789.51	
4/1/20	4/16/20	293-2020	SHEAKLEY UNICOMP	2191-299-0000	\$660.63	LIFE SQUAD SERVICES
4/8/20	4/16/20	294-2020	NATIONAL ASSOC OF LETTER CARRIERS	2191-299-0000	\$98.59	LIFE SQUAD SERVICES
4/10/20	4/16/20	295-2020	N MEAGHER	2191-299-0000	\$47.27	LIFE SQUAD SERVICES
4/13/20	4/16/20	296-2020	US DEPT OF TREASURY	2191-299-0000	\$962.59	LIFE SQUAD SERVICES
4/13/20	4/16/20	297-2020	MIDDLETOWN WORKS RETIREES HEALTH CARE	2191-299-0000	\$95.54	LIFE SQUAD SERVICES
4/13/20	4/16/20	298-2020	TRICARE PAYMENT	2191-299-0000	\$81.57	LIFE SQUAD SERVICES
4/13/20	4/16/20	299-2020	P RANGE	2191-299-0000	\$46.09	LIFE SQUAD SERVICES
4/13/20	4/16/20	300-2020	MIDDLETOWN WORKS RETIREES HEALTH FUND	2191-299-0000	\$83.10	LIFE SQUAD SERVICES
4/13/20	4/16/20	301-2020	AMERICAN REPUBLIC INSURANCE CO	2191-299-0000	\$94.02	LIFE SQUAD SERVICES
4/1/20	4/16/20	302-2020	AARP	2191-299-0000	\$95.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/1/20	4/16/20	303-2020	MOLINA HEALTHCARE	2191-299-0000	\$184.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/1/20	4/16/20	304-2020	AETNA	2191-299-0000	\$432.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/2/20	4/16/20	305-2020	STATE OF OHIO MEDICAID	2191-299-0000	\$92.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/2/20	4/16/20	306-2020	UNITED HEALTHCARE	2191-299-0000	\$188.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/2/20	4/16/20	307-2020	AARP	2191-299-0000	\$191.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/3/20	4/16/20	308-2020	ANTHEM BLUE	2191-299-0000	\$97.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/3/20	4/16/20	309-2020	AETNA	2191-299-0000	\$330.29	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/3/20	4/16/20	310-2020	CGS	2191-299-0000	\$427.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/6/20	4/16/20	311-2020	ANTHEM BLUE	2191-299-0000	\$2.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/6/20	4/16/20	312-2020	MOLINA HEALTHCARE	2191-299-0000	\$138.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/6/20	4/16/20	313-2020	ANTHEM BLUE	2191-299-0000	\$178.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/6/20	4/16/20	314-2020	MOLINA HEALTHCARE	2191-299-0000	\$180.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/6/20	4/16/20	315-2020	HWHO	2191-299-0000	\$202.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/6/20	4/16/20	316-2020	CGS	2191-299-0000	\$392.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/8/20	4/16/20	317-2020	AETNA	2191-299-0000	\$385.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/8/20	4/16/20	318-2020	CGS	2191-299-0000	\$1,192.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/9/20	4/16/20	319-2020	MOLINA HEALTHCARE	2191-299-0000	\$224.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/10/20	4/16/20	320-2020	AARP	2191-299-0000	\$166.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/10/20	4/16/20	321-2020	CGS	2191-299-0000	\$1,048.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/13/20	4/16/20	323-2020	UHC COMMUNITY	2191-299-0000	\$190.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/13/20	4/16/20	324-2020	AARP	2191-299-0000	\$193.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/13/20	4/16/20	325-2020	CGS	2191-299-0000	\$356.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/13/20	4/16/20	326-2020	MEDICAL MUTUAL	2191-299-0000	\$413.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/13/20	4/16/20	327-2020	ANTHEM BLUE	2191-299-0000	\$654.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/14/20	4/16/20	328-2020	AARP	2191-299-0000	\$81.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/14/20	4/16/20	329-2020	UNITED HEALTHCARE	2191-299-0000	\$176.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/14/20	4/16/20	330-2020	MEDICAL MUTUAL	2191-299-0000	\$340.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/14/20	4/16/20	331-2020	ANTHEM BCBS	2191-299-0000	\$487.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/14/20	4/16/20	332-2020	CGS	2191-299-0000	\$1,054.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/15/20	4/16/20	333-2020	AETNA	2191-299-0000	\$436.77	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$12,705.25	
4/15/20	4/16/20	334-2020	WARREN COUNTY AUDITOR, MATT NOLAN	1000-101-0000	\$1,443,832.26	FEBRUARY 2020 1ST HALF SETTLEMENT TAX YEAR 2019 (DIRECT DEPOSIT)
					\$1,443,832.26	

Other Business:
None.

Visitor Concerns:

Mike Shaffer gave the Board an update on the current happenings at Warren County Regional Planning.

Trustee Reports:

The May 11, 2020 meeting will occur by WebEx, not in person. The May 26, 2020 meeting will occur partially in person at the Township meeting room with social distancing and a limit of ten persons. Others will still be able to WebEx in.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for May 11, 2020 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 20-04-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS, ADMINISTRATOR
TO SIGN PROPOSAL WITH ALT & WITZIG ENGINEERING, INC.
FOR INSPECTION SERVICES FOR THE CONSTRUCTION
OF FIRE STATION 33**

WHEREAS, the Turtlecreek Township Board of Trustees have received a proposal for the inspection services for the construction of Fire Station 33 from Alt & Witzig Engineering, Inc.; and

WHEREAS, the Turtlecreek Township Board of Trustees have accepted the proposal from Alt & Witzig Engineering, Inc. for their services on Fire Station 33 in the amount of \$16,100.00 and authorize Tammy Boggs, Administrator to sign the proposal; and

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Sams the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 28th day April, 2020

Signed: _____ " YEA"
_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-04-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS, ADMINISTRATOR
TO SIGN PROPOSAL WITH C.M. MOCKBEE COMPANY.
FOR LIGHTING RETROFIT FOR STATION 32 EXTERIOR LIGHTS
AND STATION 31 INTERIOR/EXTERIOR LIGHTS**

WHEREAS, the Turtlecreek Township Board of Trustees have received a proposal from C. M. Mockbee Company to retrofit all exterior lighting at Station 32 and interior/exterior at Station 31; and

WHEREAS, the Turtlecreek Township Board of Trustees have accepted the proposal from C. M. Mockbee Company in the amount of \$5,724.00 for Station 31 and \$9,085.00 for Station 32 and authorize Tammy Boggs, Administrator to sign the proposal; and

WHEREAS, the Turtlecreek Township Board of Trustees applied for a grant from OKI that will cover half the cost of the retrofits up to \$15,000.00; and

WHEREAS, there are also rebates/incentives available for this project in the amount of \$900.00. The total cost of the project less the rebates will be \$13,909.00.

WHEREAS, the Turtlecreek Township Board of Trustees will pay \$13,909.00 for both stations and will receive a payment from OKI in the amount of \$6,954.50 for the OKI grant half of the project. The source of the funds will be the General Fund (1000-120-323-000 – Repairs and Maintenance) in the amount of \$9,085.00 and Fire Fund (2192-220-323-0000 – Repairs and Maintenance) in the amount of \$4,824.00.

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Sams the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 28th day April, 2020

Signed: _____ " YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

END OF MINUTES.